

I wish to apply for an allotment garden on the following site(s):

a) Site:		Plot:		Town:	
b) Site:		Plot:		Town:	
c) Site:		Plot:		Town:	

Name: (block capitals)				Age:	
Address:					
Phone number:		Email:			

1 Do you hold, or have you previously held an allotment garden, rented from a Council or other body?

If so, please state:

Site:		Plot:		Town:	
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2 Have you received a rent reduction for an existing allotment?

Site:		Plot:		Town:	
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3 Do you wish to keep poultry Yes / No and / or pigeons? Yes / No

Signed:		Date:	
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Notes for applicants

- a Preference will be given to residents of the City of Wakefield Metropolitan District.
- b Applicants must be aged 18 years or over.
- c Your application may be placed in a waiting list for up to three sites. A choice of plots can be indicated, although this cannot be binding. Confirmation of a tenancy will be made by the Company in writing.
- d At least two thirds of the total area of the allotment garden must be cultivated, up to one third can be maintained for livestock. The only livestock that may be kept on allotment gardens are pigeons and poultry (but not cockerels). Permission in writing must be sought from the Company.
- e Buildings and structures may not be erected on any allotment plot without the written consent of the Company.
- f Any tenancy offered and accepted will be subject to the standard terms of the Allotment Tenancy Agreement.

Completed application forms should be returned to the Commercial Team, Merefield House, Whistler Drive, Castleford, WF10 5HX, phone 01977 788 605. Email commercialteam@vicohomes.co.uk

Data Protection

Vico Homes is a registered charitable Community Benefit Society that provides social housing and social support services. Vico Homes is the Data Controller of personal information and is registered with the Information Commissioner (ICO reg. no. Z9160379). We're regulated under the Data Protection Act 2018, including the UK GDPR (General Data Protection Regulation). Our contact details for data protection purposes are as follows.

Information Governance Team
Vico Homes
Merefield House
Whistler Drive
Castleford WF10 5HX

Email: informationgovernance@vicohomes.co.uk

Under the UK General Data Protection Regulation (GDPR) and Data Protection Act 2018 you have a number of important rights, free of charge, unless excessive or repetitive in nature. More information about your rights, including how to complain are available here - [Data Protection Rights Notice](#).

Vico Homes will process the information you provide on this form because you wish to enter into a contract (tenancy).

For further information, on how we use your personal data, details of Vico Homes Privacy Policy can be found on our website vicohomes.co.uk/accessibilityandprivacy/ If you'd like a copy we can email it to you.

Struggling to read this information? Let us know if you would like this letter in another format, size or language.